

# Home Ownership

## Administration Fees

This document lists the fees payable to us for services provided by the Home Ownership Team. All fees outlined below include VAT at 20%.

General fees	Fee
Licence for alterations	
<ul style="list-style-type: none"> <li>Minor work</li> </ul>	£60.00
<ul style="list-style-type: none"> <li>Major work</li> </ul>	£120.00
Licence of subletting – one-off provision of approval	£60.00
Deed of Variation (request to change lease terms)	£130.00 plus Places for People's legal fees
Deed of Rectification (correction of lease terms)	50% of Places for People's legal fees
Consent to keep pets	£0.00
Provision of Health and Safety Report or Fire Risk Assessment	£60.00
Copy of a rent/service charge statement from a previous year	£30.00 per year
Copy of a repairs report from a previous year	£30.00 per year
Copy of a financial statement	£30.00 per year
1-3 years of accounts	£90.00
Letter regarding breach of lease (not debt recovery)	£60.00
Visit regarding breach of lease (not debt recovery)	£150.00
Copy of lease or title register from HM Land Registry	£40.00